

# MINUTES FOR A MEETING OF THE BOARD OF DIRECTORS OF SCHOOLS IN ACTION

## REGULAR MEETING

10.26.21

5:00pm

Conference Call Number: 425-436-6200 Access Code: 170595

*All members and the public are able to call in telephonically. Due to COVID-19 and social distancing measures, there is no physical meeting location. If you would like access to the materials presented during the Board Meeting, you can call the conference line and request the zoom link be emailed to you at the start of the board meeting. The zoom link will not be shared prior due to security risks.*

**Present:** Ronae Harrison, Board President, Karin Kroener-Valdivia, Secretary, Deborah Bronner, Treasurer, Lizette Villarruel, Board Member.

**Absent:** Mariela Pinedo, Board Member & Nancy Flores, Vice President.

**Staff Present:** Stephanie Conde, Director of Operations; Jamie Kikuchi, ES Director; Erin Kleiner, Director of Instruction and Curriculum; Stephanie Conde, Director of Operations; Spencer Styles, Charter Impact CEO; Melvin Marroquin, Director of Special Education.

## OPEN SESSION

**1) Public Comment.** Ronae called the meeting to order at 5:03pm. No comments.

**2) Announcement for Board Members or Board Committees.** N/A

**3) Consideration of Minutes from Past Meetings.** The minutes from the 9.14.21 board meetings will be considered for adoption by the board. Ronae made a motion to accept the minutes, Deborah seconded. 4 ayes, 0 nays. Motion passed.

**4) Consideration of the Student Covid-19 Vaccine Policy.** Ms. Conde presented the Schools in Action Student Covid-19 Vaccine Policy for review and consideration by the board. Ronae made a motion to accept the Student Covid-19 Vaccine Policy, Karin seconded. 4 ayes, 0 nays. Motion passed.

**5) Consideration of Revision of the Fiscal Policy.** Ms. Conde proposed a revision of the Fiscal Policy to increase the SIA overall credit card spending limit from \$50,000 to \$100,000. Ronae made a motion to accept the revision of the fiscal policy, Deborah seconded. 4 ayes, 0 nays. Motion passed.

**6) Presentation of Financial Report.** Spencer Styles from Charter Impact presented the current budget-to actual report, cash flow projection, and next year forecast based on the September financials for review and consideration by the board. Ronae made a motion to accept the financial report, Karin seconded. 4 ayes, 0 nays. Motion passed.

**7) Consideration of the ESSER III Expenditure Report.** Spencer Styles from Charter Impact presented

the ESSER III Expenditure Report. Ronae made a motion to accept the ESSER III Expenditure Report, Deborah seconded. 4 ayes, 0 nays. Motion passed.

**8) Administrators' Report.** Ms. Conde and Ms. Kikuchi presented the report which included enrollment and recruitment updates, quarantine updates, schoolwide COVID-19 testing updates, middle school and elementary updates, I-Ready academic data updates both overall and for significant subgroups, meal program updates, staffing updates, meeting and leadership structures, human resources updates, construction updates, Intern Teacher Program, to the board for review and consideration. Ronae made a motion to accept the Administrators' Report, Karin seconded. 4 ayes, 0 nays. Motion passed.

**9) Consideration of Wellness Policy.** Ms. Kikuchi presented the 2021-2022 Arts in Action Community Charter Schools Wellness Policy for review and consideration. Ronae made a motion to accept the Wellness Policy, Deborah seconded. 4 ayes, 0 nays. Motion passed.

**10) Consideration of coaching and professional development proposals.** Ronae explained that this agenda item will be pushed to future agenda. Kalin asked to do more background research before presenting. (The Executive Director will present teacher and leadership coaching and professional development proposals for both schools for review and consideration by the board.)

**11) Discussion on Executive Director evaluation timeline and process.** Ms. Harrison reviewed the Executive Director evaluation timeline and process.

**12) Discussion on AB 361 Teleconferencing During a State of Emergency.** Ms. Harrison explained that we are meeting under AB361 currently. Every 30 days the board will have to vote on the need for continuing the social distancing and teleconferencing. She then asked if the board would like to change the meeting pattern to every 30 days right now so that the AB361 vote can happen, the only alternative would be a return to meeting in person. Karin/Deborah/Lizette all in agreement with monthly meetings. Ronae made a motion to change the meetings to monthly, Karin seconded. 4 ayes, 0 nays. Motion passed. Ronae made another motion to continue teleconferencing under AB361 for the next month Karin seconded. 4 ayes, 0 nays. Motion passed.

**13) Discussion on the 2021-2022 Schools in Action Board Meeting Calendar.** Ronae will review and consider revisions to the Schools in Action Board Meeting Calendar. No other changes other than what was discussed under item 12. Ronae made a motion to hold the next board meeting on Tuesday, November 23rd, Karin seconded. 4 ayes, 0 nays. Motion passed.

**14) Adjournment.** Ronae adjourned the meeting at 6:01pm.

Requests for disability-related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 266-4371.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Board agenda can be requested and made available for public inspection at the main office of Schools in Action, which is also the main office of Arts in Action Community Charter Schools.